



Confidentiality Agreement

Employees and volunteer have access to highly confidential and proprietary information; not only of the Affiliate, but also of the homebuyers, communities, and donors it serves. The unauthorized disclosure or use of such information would have an adverse impact on the Affiliate, on our homebuyers, communities, and donors, and on our relationships with our homebuyers, communities, and donors. The Affiliate follows a policy intended to fully protect it and its homebuyers', communities', and donors' confidential and proprietary information. No matter what the job, disclosure of information whether it be orally, electronically or in writing, should not be made.

I understand that in the course of volunteering with Habitat for Humanity Chicago, I may have access to data involving a homebuyer's, community's, donor's, or volunteer's records. I understand that all this information is highly confidential.

I agree that I will not reveal any information to any person other than staff who may have a need to know in any fashion, including orally, in writing, or electronically.

Signature: _____

Print Name: _____

Date: _____